TEXAS 4-H CLUB/GROUP EXAMPLE
MEMORANDUM OF UNDERSTANDING

<TEXAS COUNTY>

<Date>

<To>
<Address>

Dear ______________________,

This letter summarizes an agreement between the ________________________ County 4-H Program and the ________________________.

This group is authorized to use the 4-H name and emblem in support of the ________________________ County 4-H program. The authorization period is from ________________________ to ________________________.

We, the undersigned, sign this agreement with the understanding that:

1. The group will conduct business and practices that are in the best interest of the county 4-H program and enrolled youth.

2. Should this group dissolve, any funds that are raised in the name of 4-H or through use of the 4-H name and emblem or any equipment/asset purchased by the group, will become the property of the county 4-H program.

3. This agreement may be revoked if the group conducts any practices that are not in the best interest of the 4-H program.

4. The 4-H name and emblem will be used in accordance with National 4-H Headquarters rules and guidelines.

________________________________________________
County Extension Agent

________________________________________________
Organization Official

________________________________________________
Date

________________________________________________
Date

Joe Brown, CEA-4-H
Texas A&M AgriLife Extension Service 123 Main Street
Anytown, TX 12345
Phone: 123-456-7890
E-mail: agentjoe@ag.tamu.edu