



2024-2025 UPDATE AND REMINDERS

Below are updates, clarifications, and reminders to the Texas 4-H Group Enrollment policy and instructions.

UPDATES

- The definition of what qualifies as Group Enrollment has been revised. In the past group enrollment was defined as including five sequential lessons and multiple hours of education.
- The new definition for Group Enrollment is - Programs including any youth audience engaged in educational programs led by the Extension staff or volunteer where instruction is provided.
Example: You could now go to a classroom one time and give a lesson on the requested topic and it could qualify as Group Enrollment.
- The deadline for submitting Group Enrollment will be August 1st moving forward. You are still encouraged to enter Group Enrollment information throughout the year as you complete programs.

CLARIFICATION

- 4-H promotion activities such as a 4-H Booth or Petting Zoo **DO NOT** qualify as Group Enrollment. If you have been entering numbers as Group Enrollment for these types of activities, please discontinue. Those numbers should not be included in Group Enrollment.

REMINDERS

- A specific audience should only be reported once in Group Enrollment (within a given 4-H year). If a different program is provided to the same audience, **DO NOT** create a new submission. Instead, edit the original submission to add the new topic. A new submission/entry would be an audience that has not been reported during the 4-H year.
Example: You go the first time to Mrs. Smith's class to do "Hatching in the Classroom" (this is a new submission). You go back later in the year to Mrs. Smith's class and do "LGEG". This would just be an edit to the previous submission where you add LGEG to the report.
- Only use these two options as the delivery mode in 4HOnline for Group Enrollment:
 - 4-H School Enrichment Program (if the program was coordinated through the school) OR
 - 4-H Special Interest Program (if the program was NOT coordinated through the school)

If you have questions about what qualifies as Group Enrollment or other questions related to the process, please contact your District 4-H Specialist.