# TEXAS 4-H YOUTH DEVELOPMENT **VOLUNTEER APPLICATION - PAGE 1**

FAMILY INFORMATION											
County:			Address:								
Family Name:			Address 2:								
Family Email:			City:								
Mobile Phone Number:			State:	TX	Postal Code:						
MI	EMBER INFORMATION			DEMOGRAPHICS							
First Name:			☐ Farm ☐ Town Under 10,000 and Rural								
Middle Name:			F	Residence:	Town, City or Suburbs 10,000 to 50, City or Suburb More Than 50,000	000					
Last Name:			1		City - Central, More Than 50,000						
Preferred Name:			Are you of F	lispanic or ethnicity?	Hispanic Non Hispanic Prefer Not To State						
Birth Date:			Latino	American Indian or Alaskan Native							
Member Email:				Asian Black or African American							
Member Mobile Phone:				Native Hawaiian or Pacific Islander Other (race not listed) White							
Previous Years in Program:					☐ Prefer Not To State						
Gender:	□ Female □ Male										
VOLUNTEER TYPE											
☐ Program Volunteer ☐ AgriLife Extension Employee (background check completed by AgriLife HR)											
☐ Project Volunteer	☐ Certified Shooting Sports Coach ☐ Livestock Mentor (Master Volunteer) ☐ Project Leader										
☐ Club Volunteer											
EMERGENCY CONTACT			EMERGENCY CONTACT 2								
Emergency Contact Full Name:			Emergency Contact Full Name:								
Relationship to Member:			Relationship t	:							
Emergency Contact Phone:			Emergency Con	tact Phone:	:						
Emergency Contact Email:			Emergency Cor	ntact Email:	:						
		CLU	BS								
	Club		Club Volunteer Type								
			☐ Club Manager	☐ Parer	nt Volunteer/Activity Leader (Most comm	on)					
	☐ Club Manager	☐ Parer	☐ Parent Volunteer/Activity Leader (Most cor								
	☐ Club Manager	☐ Parer	nt Volunteer/Activity Leader (Most comm	on)							
	☐ Club Manager	☐ Parer	on)								
			☐ Club Manager	☐ Parer	nt Volunteer/Activity Leader (Most comm	on)					
		PROJE	ECTS								
Project	Club	Project Volunteer Type Year Proj									
		☐ Certified Shooting Sp	oorts Coach 🚨 Livesto	ck Mentor (	(Master Volunteer) 🚨 Project Leader						
	☐ Certified Shooting Sports Coach ☐ Livestock Mentor (Master Volunteer) ☐ Project Leader										
	☐ Certified Shooting Sports Coach ☐ Livestock Mentor (Master Volunteer) ☐ Project Leader										
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	☐ Certified Shooting Sports Coach ☐ Livestock Mentor (Master Volunteer) ☐ Project Leader										

4-H Year: 2023-2024

## TEXAS 4-H YOUTH DEVELOPMENT **VOLUNTEER APPLICATION - PAGE 2**

MILITARY											
Military Service: Am Serving In The Military  I Have A Family Member Serving In the Military						☐ I Have Retired From The Military ☐ No One In My Family Is Serving In The Military					
Branch of Service:	Air Ford			Coast Guard DOD Civilian		<u>-</u>	Marines Navy	crving in th		Not Applicable Space Force	
	Active [	Outy		National Guard		_	Not Applicable			Reserves	
OTHER					COMMUNICATION INFORMATION						
Years as a 4-H volunteer including this						Secondary Email:					
Communication Preference:		⊒ Email □ Postal Mail			Residence						
Marital Status:		☐ Married ☐ Single ☐ Divorced		(If d	Address City, State, Zip Code: (If different than mailing address)						
EMPLOYMENT INFORMATION											
Job Title:							Work Phone:				
Employer:							Work Extension:				
VOLUNTEER INFORMATION											
Shooting Sports Project Enrollment:		<ul><li>□ Not In Sho</li><li>□ Archery</li></ul>					☐ Shotgun				
What county do you LIV	/E in?										
TEXAS 4-H FOUNDATION CLOVER CLUB INFORMATION											
Are you a 4-H Alum	nnus?	☐ YES ☐	NO				ling to receive informatio  H Foundation Clover Club		☐ YE	S □NO	
If yes, what s					Alumni of Te	exas 4-H )?					
If yes, what county?  HEALTH CARE INFORMATION (optional)											
Health Care Statement: I understand that the information requested on this form is intended to help inform staff of any pre-existing medical conditions. You are accountable for providing an accurate medical history. If you have a pre-existing medical condition, participation in any strenuous activities or recreational time may not be recommended. Final determination about whether or not you should participate in any activities is the responsibility of you and your physician. I understand and acknowledge that my failure to disclose relevant information may result in harm to me and/or others during this camp/program. By signing my name, I represent and warrant that I have provided all relevant information regarding pre-existing medical conditions and that it is accurate and complete. I agree to notify the organizers of the camp/program for which I am participating in of any changes in my medical conditions prior to or during the camp/program.											
I agree to the Health Care statement		NO				List any special services:					
Primary Care Phy				Р	rima	ry Care Physician Phone:					
Insurance Company:						Policy Number:					
Name of Primary Policy F					Re	lationship to Participant:					
				REFUI	ID POLIC	1					
PARTICIPATION FEES AND VOLUNTEER APPLICATION FEES  • Participation fees are nonrefundable once the membership or application has been approved by the county office.  • Once a Volunteer Application has been SUBMITTED into the system the application fee is nonrefundable.											
EVENT AND ACTIVITY REGISTRATION  The general refund policy for the Texas 4-H Program is that no refunds are provided to a 4-H member or family once the registration is APPROVED. In extreme circumstances, such as death in immediate family, severe illness/accident, or cancellation of event, refunds will be provided, minus any expenses already incurred by the event/activity.  It is the decision of the event coordinator for that particular event if a refund is provided or not, with approval of Texas 4-H Youth Development Program Director. Contact your Local County Extension Office with questions about refunds.  ANIMAL VALIDATION (ONLY APPLIES TO YOUTH PROFILES)  All fees paid are non-refundable once an animal validation has been accepted.  Signature to confirm that you have read the refund policy and that all information above is accurate:											
				ADULT ENRO	LLMFNT	OR	RMS				
□ Waiver, Indemnification, and Medical Treatment Authorization □ Volunteer Code of Conduct □ Media and Photograph Release											

4-H Year: 2023-2024

### TEXAS 4-H YOUTH DEVELOPMENT

#### **VOLUNTEER CODE OF CONDUCT**

The following guidelines assist volunteers in understanding personal conduct expectations during the course and scope of their duties. 4-H Volunteers must abide by all applicable Texas A&M AgriLife Extension Service procedures.

4-H Year: 2022-2023

#### A 4-H VOLUNTEER IS EXPECTED TO:

- Respect the individual rights, safety, and property of others.
- Carry-out the assigned position responsibilities that he or she has accepted. Volunteers should be provided with a written position description to which they agree. One copy should be kept on file in the county Extension office and one given to the Volunteer.
- Participate in routine volunteer training opportunities and activities pertinent to their duties.
- Be committed to the core values, education goals, and standards of the 4-H Youth Development Program.
- Support the 4-H Youth Development Program and its rules and guidelines.
- Recognize and support the responsibilities of the 4-H Youth Development Program staff in setting program standards, priorities, and direction.
- Support the non-discrimination practices of the 4-H Youth Development Program, including: race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation or gender identity.
- Make reasonable efforts to provide access to 4-H related information and equal opportunities to youth in their community to participate in project activities, awards programs and other events and activities.
- Adhere to Texas laws on the use of motor vehicles.
- Not consume alcohol and/or illegal drugs (or to be under the influence thereof) while involved or en route to or from any 4-H event, meeting or
  activity.
- Serve as good examples for youth in both public and private life. This includes appropriate dress, language and moral conduct in accordance with the generally recognized standards of our society.
- Maintain direct supervision of 4-H members and not leave their delegation unsupervised unless approval was received from the individual in charge of the overall event or delegation.
- Not sign a lease agreement, use permit with schools or other public or private facilities, or grant or order contracts on behalf of Texas A&M AgriLife Extension Service. All such agreements shall be forwarded to the local office of Texas A&M AgriLife Extension Service for review and forwarding to appropriate official for signature.
- Recognize Texas Law requiring all adults to report suspected child abuse to proper law enforcement or county child protective services.
- Safeguard and hold confidential any information gained through administrative duties involving supervision of personnel or other information identified by the program as being confidential.
- Not physically or verbally abuse a youth member or use corporal punishment to reprimand 4-H members for inappropriate behavior.
- Understand that falsifying enrollment information, budgets, documents or records is a breach of the Code of Ethics.
- Not engage in sexual activity with youth members.
- Adhere to fiscal responsibility and financial best management practices as outlined by the Texas A&M AgriLife Extension Service.
- Register as a volunteer in only one county.
- Not receive compensation for professional services provided in support of youth 4-H activities (excluding reimbursement for expenses).

#### CONSEQUENCES FOR INFRACTIONS

Volunteers' infractions of the Texas 4-H Volunteer Code of Conduct must be reported to the 4-H Youth Development staff and/or Texas A&M AgriLife Extension Service Office. Consequences may include:

- Discussion of the inappropriate actions with the 4-H leader, clarification of the policy.
- Reassignment or suspension of volunteer.
- Termination as a 4-H volunteer.
- Notification of incident to the appropriate law enforcement agency.

A volunteer may be reassigned or dismissed at the sole discretion of the Texas A&M AgriLife Extension Service with or without cause. Examples of conduct which could lead to disciplinary action include, but are not limited to: illegal activity, behavior which compromises the health and safety of youth, violating an Extension policy, violation of 4-H Rules and Guidelines, willfully violating or causing children to violate rules, being habitually disruptive to the overall program, unwilling or unable to work amicably with agents and/or other volunteers, exhibit conduct which is harmful to the 4-H program's reputation, or failure to rotate the leadership role. The nature and seriousness of the infraction or violation will determine whether the option of reassignment or dismissal should be considered. An adult volunteer who is unable to grasp the overall philosophy of youth development may be asked to leave and/or counseled toward other avenues of volunteering. A child who has a parent dismissed as a 4-H volunteer is still eligible to participate in 4-H.

#### IMMEDIATE REMOVAL OF AN ADULT FROM AN EVENT

Any adult may be required to immediately leave any 4-H function for using abusive language, threatening any individual, becoming violent, causing or threatening bodily harm to any minor (including their own child) or adult, or exhibiting signs of being under the influence of alcohol or drugs.

VOLUNTEER SIGNATURE VOLUNTEER PRINTED NAME COUNTY DATE