

1. Login to the family account of the person who created the application.
2. Click the [Edit] link beside the Club Charter registration that has “Must Resubmit” typed in red.

Member List

Lepley Family [Edit Family](#)

4180 State Hwy 6 S
College Station, TX 77845-8964
Address is Verified
979-555-5555
tlepley@ag.tamu.edu [send mail]
State Demo Level County [contact info]

Add A New Family Member
select a member type...
Add Member
ReActivate An Archived Family Member
select a member...
ReActivate Member

YOU CAN NOT REGISTER FOR AN EVENT UNTIL YOUR ENROLLMENT HAS BEEN ACCEPTED AND YOUR STATUS IS SET TO ACTIVE
If your enrollment status is 'inactive' or 'incomplete', click the 'Edit' button to review and submit your record for approval

Member/Volunteer List						
	Name	Role	Membership ID	Enrollment Status	Last Active Year	Edit
1)	Toby Lepley	Adult	49661	Active	2016-2017	Edit
	Event Registrations 09/01/2009-08/31/2010					
	Event Registrations 09/01/2010-08/31/2011					
	Event Registrations 09/01/2013-08/31/2014					
	Event Registrations 09/01/2014-08/31/2015					
	Event Registrations 09/01/2015-08/31/2016					
	Event Registrations 09/01/2016-08/31/2017					
	565623	08/25/2016: Sample Event		Approved		View Print
	644056	05/01/2017: 17-18 Club Charter Application		Must Resubmit		Edit

3. Click the [Edit] button beside item to edit.

Entry **Cart** Payment Confirm Finish

EventTitle
Cart 17-18 Club Charter Application

You are not finished yet! You will need to confirm in the upcoming steps.

REGISTRATION INFORMATION		
Event	Registrant Type	Registration Fee
17-18 Club Charter Application	Agent/Club Manager	\$0.00

ENTRIES			
Modify	Entry #	Item/Description	Amount
Edit	240925	Entry Fee	\$0.00

[<< Previous](#) [Delete Cart](#) [Check Out >>](#)

4. Make the corrections and click the [Continue] button.

[<< Save and Add New Entry](#) [Continue >>](#) [>>](#)

5. Click the [Check Out] button, select payment(\$0 fee) and confirm.

Entry **Cart** Payment Confirm Finish

EventTitle
Cart 17-18 Club Charter Application

You are not finished yet! You will need to confirm in the upcoming steps.

REGISTRATION INFORMATION		
Event	Registrant Type	Registration Fee
17-18 Club Charter Application	Agent/Club Manager	\$0.00

ENTRIES			
Modify	Entry #	Item/Description	Amount
Edit	240925	Entry Fee	\$0.00

[<< Previous](#) [Delete Cart](#) [Check Out >>](#)

6. The registration status will change to pending for county office approval.

556988	05/01/2017: 17-18 Club Charter Application	Pending at the county level	View / Print
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