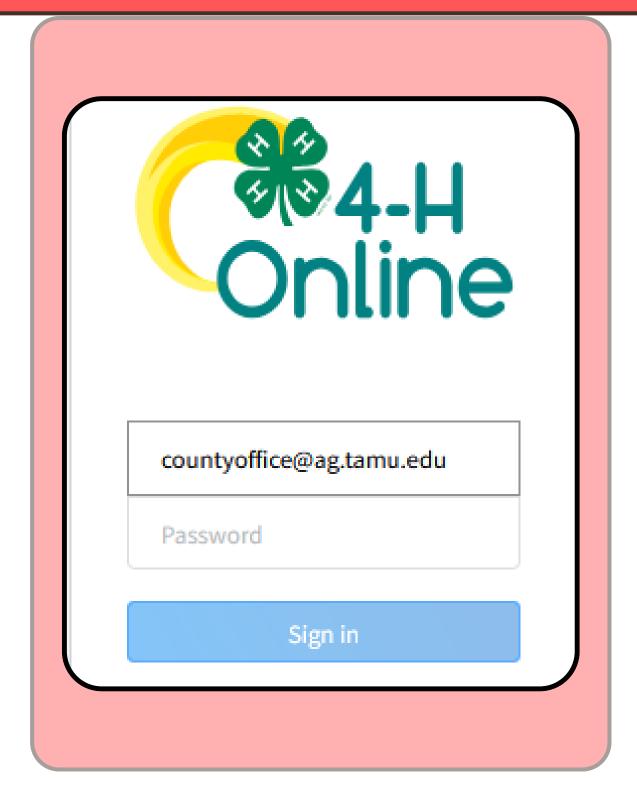
### PROJECT OVERALL TOTALS

Projects are selected during individual enrollment. Project totals also include the county office entry of group enrollment which is youth reached through local programming efforts.

#### 1. LOGIN TO MANAGER ACCOUNT

### 2. NAVIGATE TO STANDARD REPORTS SCREEN

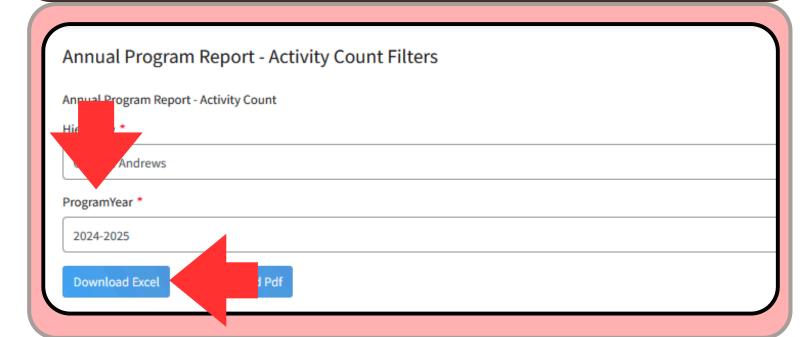




# 3. CLICK THE ANNUAL PROGRAM REPORT ACTIVITY COUNTS



## 4L SELECT THE PROGRAM YEAR & DOWNLOAD TO EXCEL



#### 5. OPEN FILE IN EXCEL TO SORT THE PROJECTS AND COUNTS AS NEEDED

