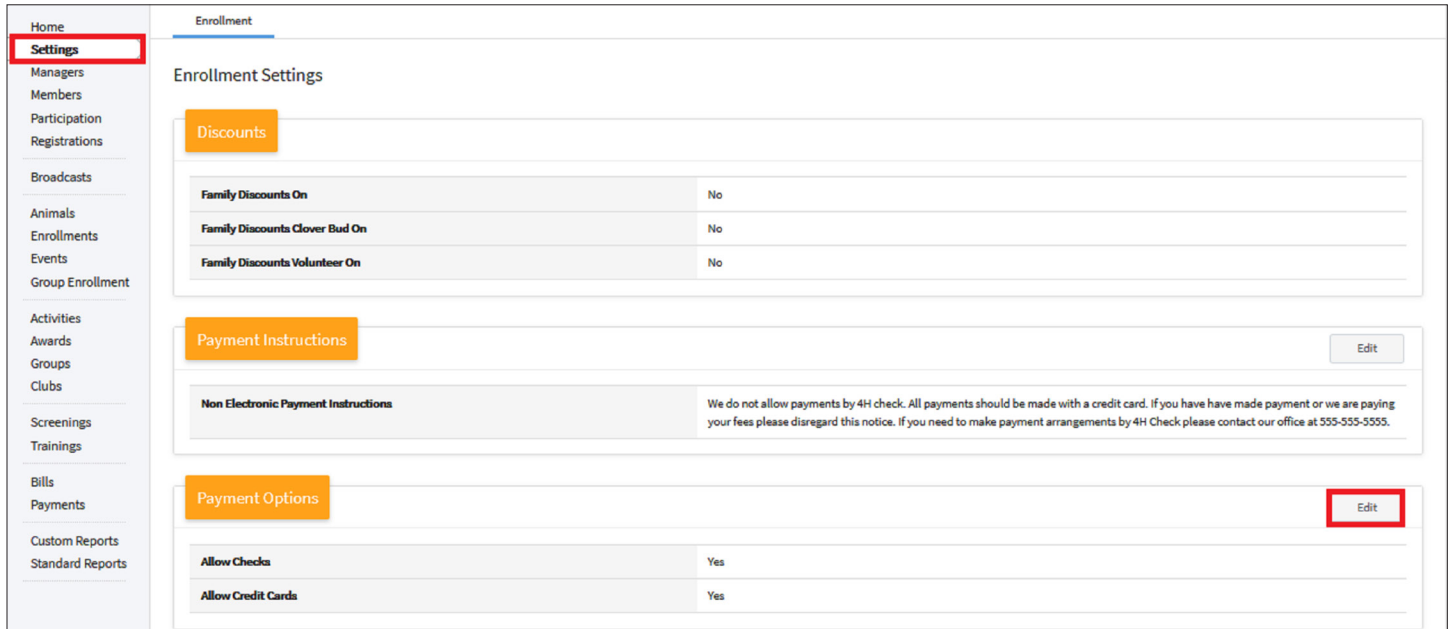


MUST BE DONE BY PRIMARY COUNTY MANAGER

PAYMENT DESIGNATIONS - ENROLLMENT AND EVENTS ONLY

The payment methods designation will allow counties to set the type of enrollment and event payments they allow in their county.

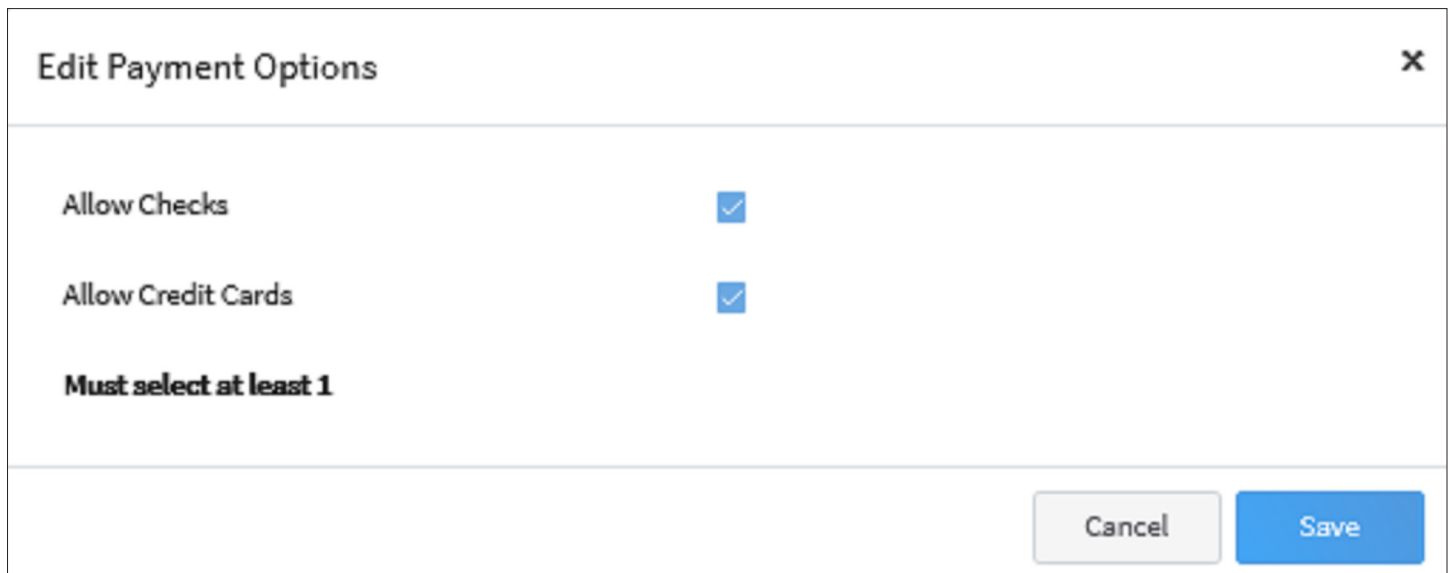
- Click on the Settings link on the navigation pane on the left side of the screen.
- Click the Edit button in the Payment Options section.



The screenshot shows the 'Enrollment Settings' page. On the left is a navigation menu with 'Settings' highlighted. The main content area has three sections: 'Discounts', 'Payment Instructions', and 'Payment Options'. The 'Payment Options' section has an 'Edit' button highlighted with a red box. Below it is a table with payment methods and their status.

Payment Method	Status
Family Discounts On	No
Family Discounts Clover Bud On	No
Family Discounts Volunteer On	No
Allow Checks	Yes
Allow Credit Cards	Yes

- Click the check box next to the payment method if the county is to accept this method from families for enrollment and events.
- Click the blue Save button.



The 'Edit Payment Options' modal window displays the following options:

- Allow Checks
- Allow Credit Cards

Must select at least 1

Buttons: Cancel, Save

THE PAYMENT OPTIONS ON THIS SCREEN AFFECT BOTH EVENT AND ENROLLMENT PAYMENTS. THE PAYMENT METHOD FOR HORSE ANIMAL VALIDATION IS ONLY BY CREDIT CARD

IF THE ALLOW CHECK IS TURNED OFF THEN ONLY THE COUNTY WILL BE ABLE TO ENROLL OR REGISTER THEIR MEMBERS USING THE CHECK PAYMENT METHOD.