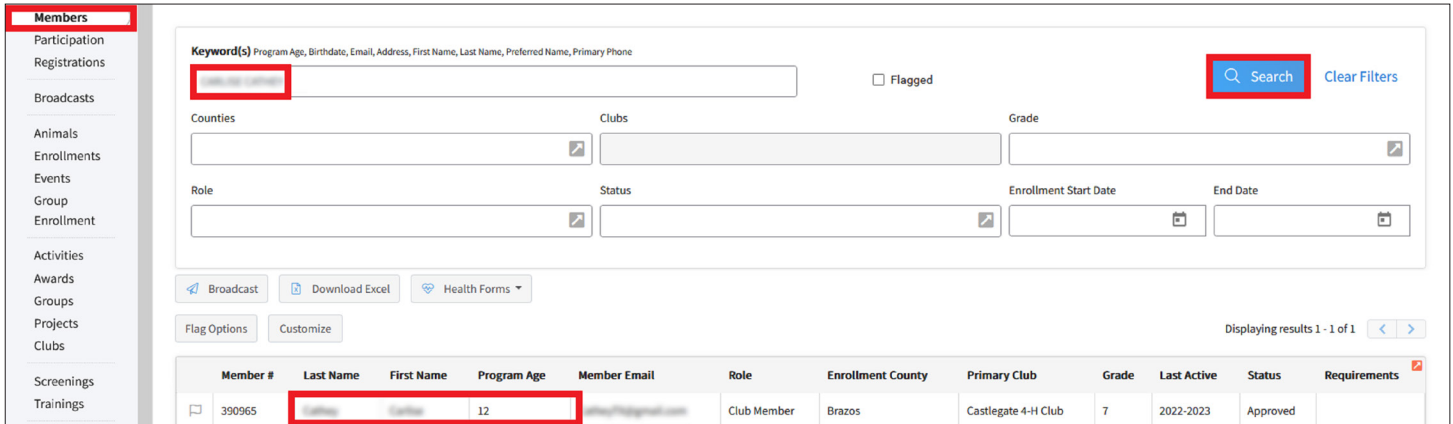
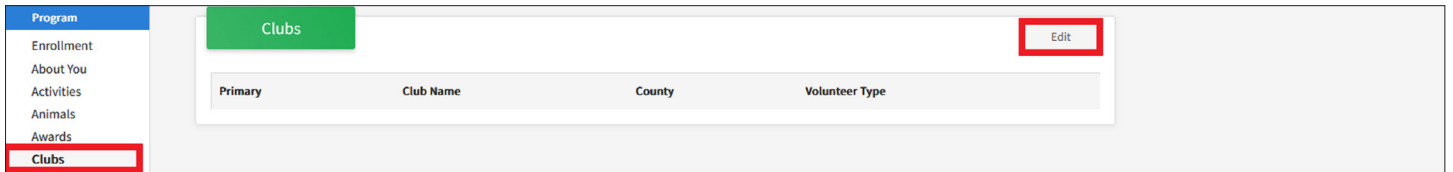


- Click the Members list link in the navigation panel on the left side of the screen.
- Click to clear the filters and in the keywords area type in the member's name.
- Click the blue Search button.
- Click on the member's name from the list that is displayed at the bottom of the screen.

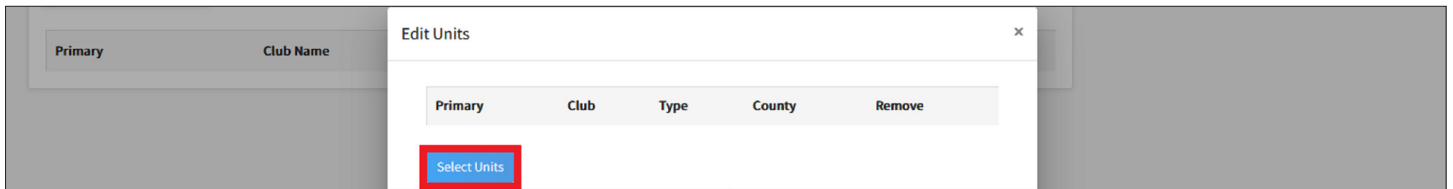


## CLUBS

- Click the Clubs link in the navigation pane on the left side of the screen.
- Click the Edit button on the right side of the screen.



- Click the Blue Select Units button.

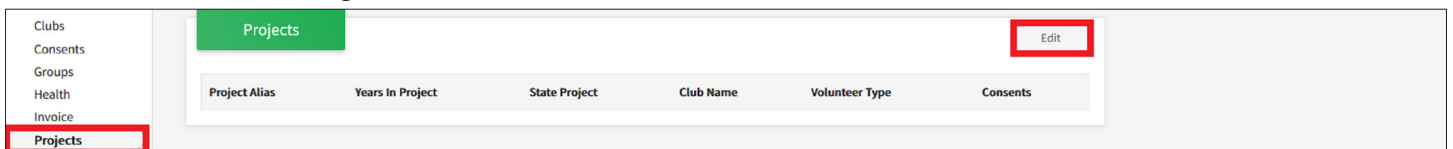


- Click the blue Add button beside the club name. Remember the county MUST match the county on the family account.

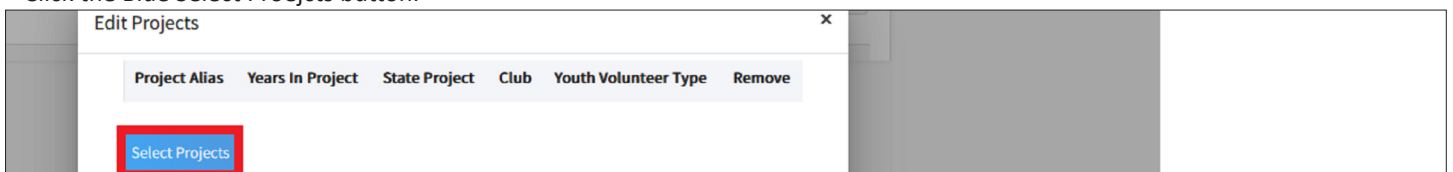


## PROJECTS

- Click the Projects link in the navigation pane on the left side of the screen.
- Click the Edit button on the right side of the screen.



- Click the Blue Select Projects button.



- Click the blue Add button beside the project name. There must be a club added before projects can be selected

