

Group Enrollment is the annual federal report that combines all Texas 4-H youth programming efforts. This reports any qualifying program targeting youth between September 1 and August 31 each year.

Group Enrollment is for programs conducted with youth groups such as curriculum enrichment programs within schools and special interest groups (not to be confused with SPIN clubs) conducted in an informal setting. These programs must include at least five sequential learning experiences in one project area and youth participants must have at least two hours of educational instruction. Any youth participant who is also 4-H member would be considered a “duplicate” because they are already enrolled through an individual enrollment form in 4HOnline. If a youth program with a series of at least five learning experiences is offered to ONLY 4-H members, it is not included in Group Enrollment. If a youth program with a series of at least five learning experiences is offered to BOTH 4-H members and non 4-H members, then the program may be included in Group Enrollment. The youth participants who were current 4-H members would be considered duplicates. See the Informational Video for more details.

**DEADLINE:**

September 30

**PROGRAM TIME FRAME:**

September 1-August 31

**ENTRY WEBSITE:**

<https://texas.4honline.com>

**RESOURCES:**

[Entry Instructions](#)

[Informational Video](#)

[Group Enrollment Form](#)

[Fast Facts Document](#)

**CONTACT:**

District 4-H Specialist,  
 Regional Program Leader or  
 District Extension Administrator



If an agent has conducted or provided any qualifying educational content to youth through their role in Extension this should be reported. The group enrollment reporting requirement applies to any agent conducting programs targeting youth audiences. This includes CEAs 4-H, ANR, FCH, HORT, MARINE and EA-CEP, EA-HEALTH, and any Extension professional conducting programs regardless of topic, presenter, or location.

**GROUP ENROLLMENT FORM**

The Group Enrollment form contains all the required information to collect during the program. See resources for download.

**SUBMITTING ONLINE**

This information must be submitted through 4HOnline to be included in each county’s ES-237 annual federal youth enrollment report. Communicate with the County 4-H Coordinator or 4-H Agent to submit the report appropriately. It is recommended to watch the informational video available before starting. The entry process should not be started until all information is organized and ready. Corrections or edits will cause errors when saving.

**TEXASDATA VERSUS 4HONLINE**

4HOnline and the ES237 reports do not pull data from TexasData automatically. They are independent of each other and not integrated. The only programs exempted from this report are EFNEP-Y and JMG programs. Those are reported by the respective state coordinator to the state 4-H office.