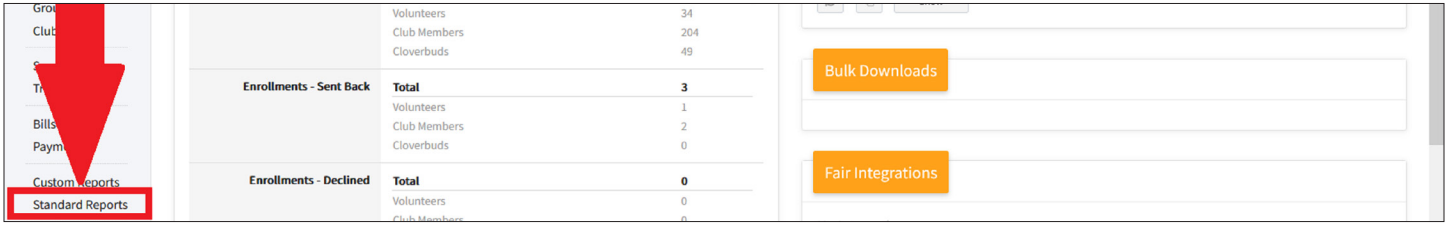


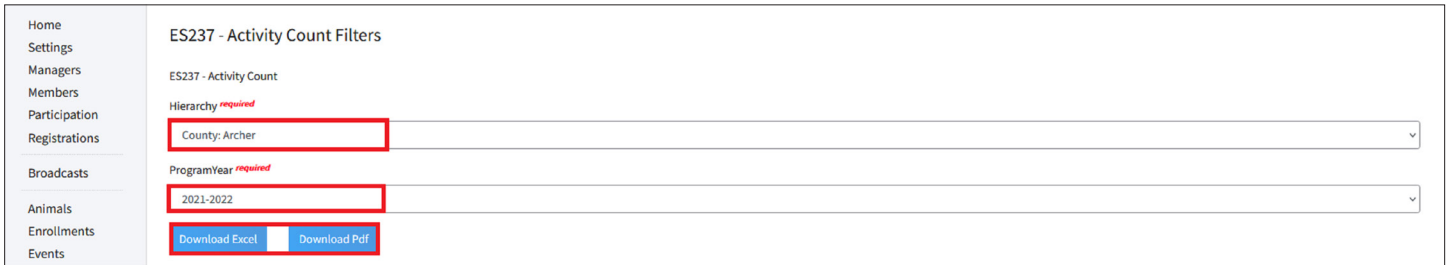
- Click the Standard Reports link in the navigation pane on the left side of the screen.
- Scroll down to the ES237 report section and click the name of the report to export.



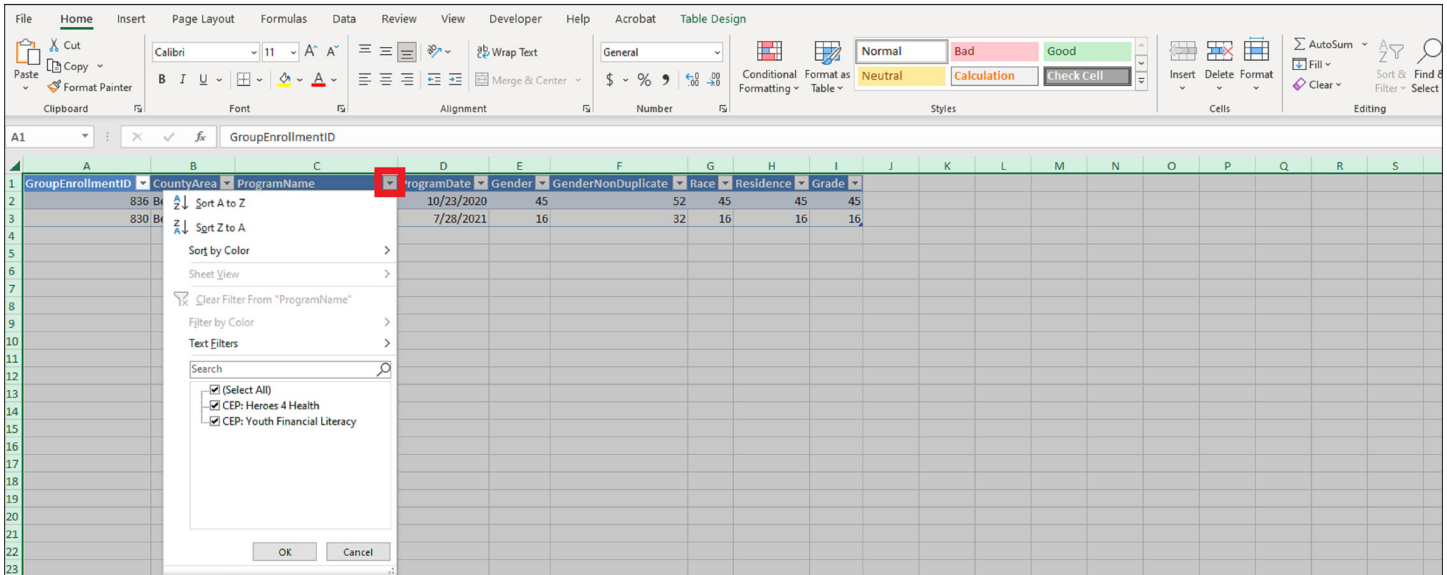
Category	Item	Count
Enrollments - Sent Back	Total	3
	Volunteers	1
	Club Members	2
Enrollments - Declined	Total	0
	Volunteers	0
	Club Members	0

REPORT NAME	DESCRIPTION
ES237 Validation - Errors Group Enrollment	Group Enrollments with errors.

- The Hierarchy drop down menu will be limited to just the area(s) that you have access to. Change the drop-down menu to the correct hierarchy if needed.
- Click the Program Year dropdown menu to change the program year or leave as the defaulted current year.
- Click the blue Download Excel or Download PDF button.



- The best way to read the lists are in Excel to allow filtering and sorting. Information on the Errors Group Enrollment report is an issue. The issue is normally because the group enrollment has not been completed so it causes totals to not match.



GroupEnrollmentID	CountyArea	ProgramName	ProgramDate	Gender	GenderNonDuplicate	Race	Residence	Grade
836 B			10/23/2020	45	52	45	45	45
830 B			7/28/2021	16	32	16	16	16