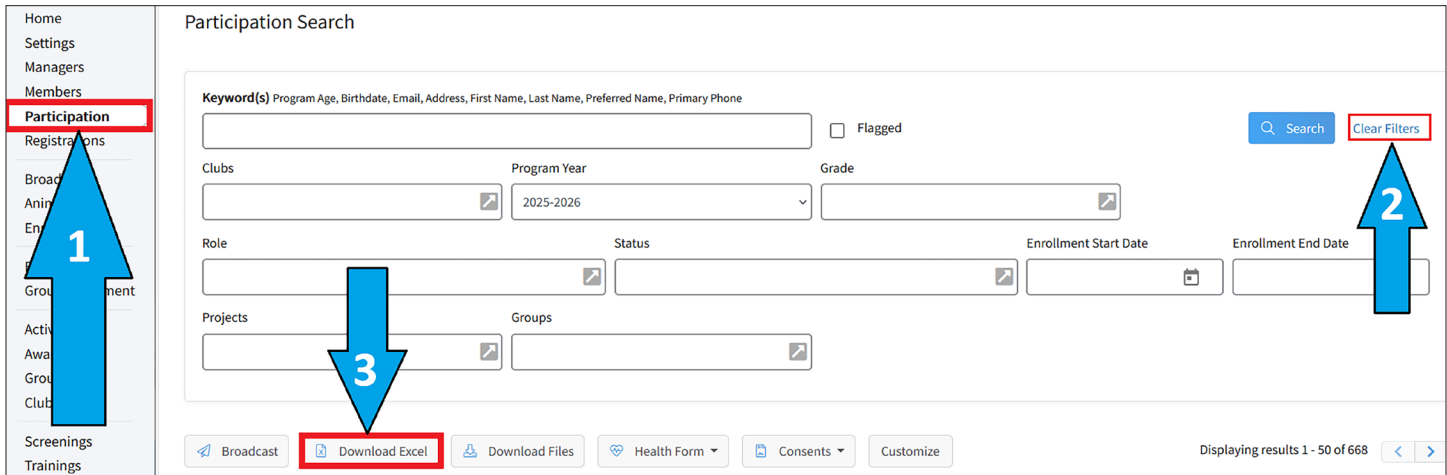


ENROLLMENT STATUS PARTICIPATION SEARCH

- Click the Participation link in the navigation menu on the left side of the screen.
- Click the Clear Filters link in the search area.
- The enrollment results for the will be displayed at the bottom of the screen.
- Click the Download Excel button.



Participation Search

Keyword(s) Program Age, Birthdate, Email, Address, First Name, Last Name, Preferred Name, Primary Phone ☐ Flagged

Clubs Program Year Grade

Role Status Enrollment Start Date Enrollment End Date

Projects Groups

Displaying results 1 - 50 of 668

- Find and open the Excel file from your device to filter and sort.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	
1	MemberPro	LastName	FirstName	ProgramAge	SchoolGrade	Email	BirthDate	Enrollme	EnrollIn	Family	Primar	LastActiveEnrollmentYea	DerivedStatus	EnrollmentDateApproved	
2		ClubMembe	Harris	Harris	BL	Ribb	2025-2026	Approved	9/9/2025 9:41:32 AM						
3		Volunteer	Harris	Harris	No		2025-2026	Approved	8/18/2025 9:27:44 AM						
4		ClubMembe	Harris	Harris	No		2025-2026	AwaitingReview							
5							2025-2026	AwaitingReview							
6								Incomplete							
7								PaymentDue	9/17/2025 12:33:33 PM						
8								PaymentDue	9/16/2025 8:14:19 AM						
9								PaymentDue	9/17/2025 12:36:28 PM						
10															
11								ClubMembe	Harris	Harris	LO		2025-2026	Resubmit	
12								Volunteer	Harris	Harris	BL		2025-2026	Submitted	
13								Volunteer	Harris	Harris	LS	One	2025-2026	Submitted	
14								Volunteer	Harris	Harris	Downtow		2025-2026	Submitted	
15								Volunteer	Harris	Harris	Downtow		2025-2026	Submitted	

CONTINUE TO PAGE 2

ENROLLMENT STATUS
DESCRIPTIONS AND INSTRUCTIONS

TEXAS 4HONLINE COUNTY MANAGER GUIDE

PARTICIPATION SEARCH ENROLLMENT STATUS

FROM SEARCH TO SPREADSHEET: ENROLLMENT STATUS AND WHAT IT MEANS

STATUS	CLOVER KID	CLUB MEMBER	VOLUNTEER	CHANGES	WHAT TO DO
Approved	Approved and Paid	Approved and Paid	Approved and Paid	LOCKED	Participate in Texas 4-H
Payment Due	Declined Credit Card or Step 1 Invoicing Needed	Declined Credit Card or Step 1 Invoicing Needed	Declined Credit Card or Step 1 Invoicing Needed	LOCKED	Family-CC: Resubmit Credit Card Payment County-Check: Receive Payment - Step 1
Payment Not Received By Institution	County Check Not Received	County Check Not Received	County Check Not Received	LOCKED	County: See Step 2 Creating Invoice or County: See Step 3 Mailing Check
Awaiting Review	County Review Needed	County Review Needed	County Review Needed	COUNTY CAN RETURN	County: Download Review Instructions
Submitted	Does Not Apply To Youth	Does Not Apply To Youth	Volunteer needs to submit screening or complete trainings	COUNTY CAN RETURN	Family: Complete the Screening (and approval) Family: Complete the Volunteer Orientation Family: Complete the Child Protection
Incomplete	Enrollment Not Submitted	Enrollment Not Submitted	Enrollment Not Submitted	NOT LOCKED	Family: Complete Youth Enrollment Family: Complete Adult Application
Resubmit	County sent back to Family	County sent back to Family	County sent back to Family	NOT LOCKED	Family: Resubmit Youth Enrollment Family: Resubmit Adult Application County: Delete Current Year Enrollment
Not Participating/ Dismissed	Program Year Dismissal	Program Year Dismissal	Program Year Dismissal	CAN BE REVERSED	N/A
Archived	Hidden from Family View	Hidden from Family View	Hidden from Family View	CAN BE REVERSED	County: Archive Member County: Archive Member Reactivation

ENROLLMENT STATUS INSTRUCTIONS