

PRIMARY COUNTY MANAGER INSTRUCTIONS

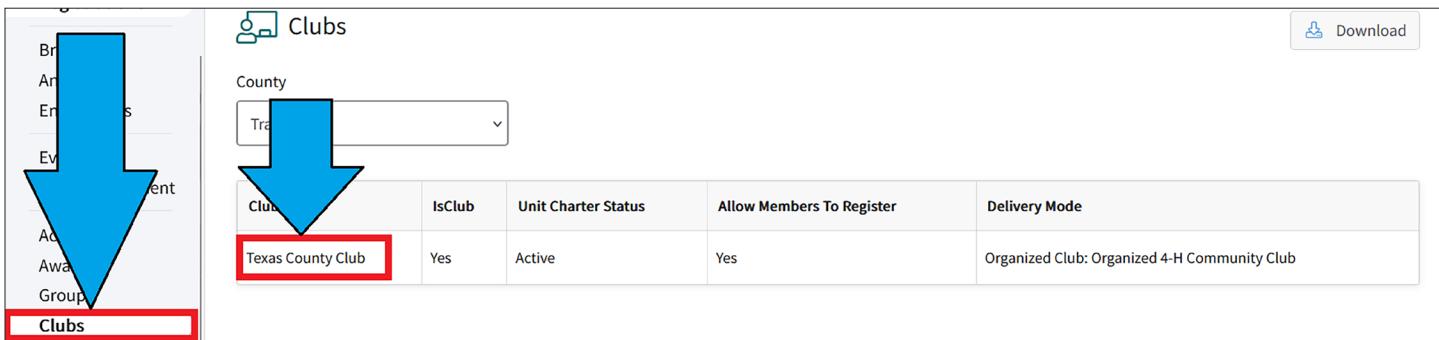
CLUB LEADER LOGIN CODE

6

A leader login code is required for a club manager to access the club manager screen. The leader login code is located in the club screen under that club's details. The error in the image to the right will appear if a volunteer does not type in the correct leader login code.

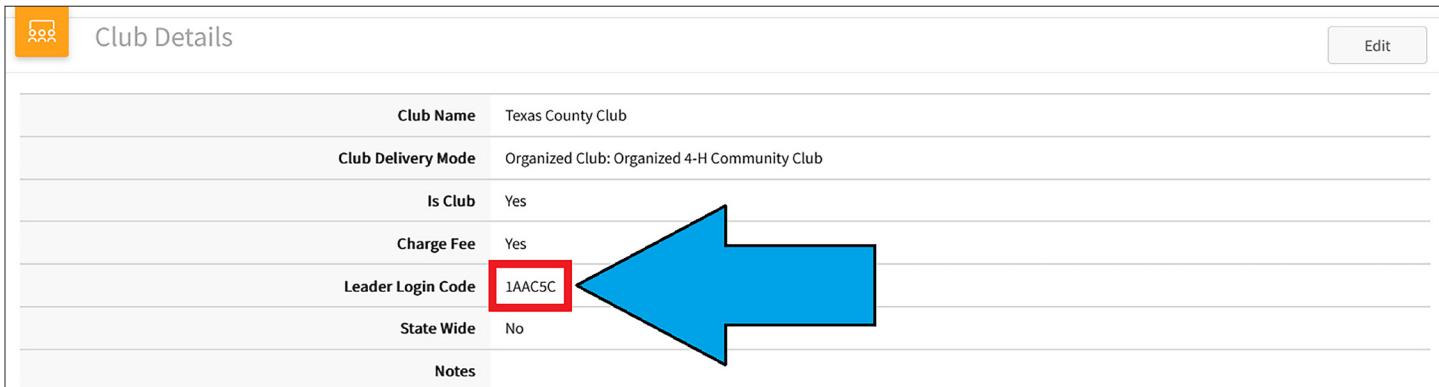
 Invalid or missing Club Credentials 

- Click on the Clubs link in the navigation menu.
- Click the club name from the list.



Club Name	IsClub	Unit Charter Status	Allow Members To Register	Delivery Mode
Texas County Club	Yes	Active	Yes	Organized Club: Organized 4-H Community Club

- The Leader Login Code is located in the Club Details section.



Club Name	Texas County Club
Club Delivery Mode	Organized Club: Organized 4-H Community Club
Is Club	Yes
Charge Fee	Yes
Leader Login Code	1AAC5C
State Wide	No
Notes	

ABOUT LEADER LOGIN CODES

- The leader login code cannot be customized.
- The leader login code may not work for county managers logged in through their own accounts.
- The leader login code will not work if all settings and permissions are not set correctly.

CLICK CONTROL F5 OR CLICK TO REFRESH BROWSER AFTER CHANGES ARE MADE