

# EDIT PAID MEMBER ADD OR REMOVE CLUBS

## QUICK GUIDE

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4-H Online  
4-H ENROLLMENT AND EVENT REGISTRATION

- Home
- Managers
- Members
- Participation
- Registrations
- Broadcasts
- Animals
- Enrollments**

CLICK ENROLLMENTS LINK  
AND CLEAR FILTERS

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Approved Enrollments

Keyword(s) Program Age, Birthdate, Email, Address, First Name, Last Name, Preferred Name, Primary Phone  
Misty Cathey  Flagged

Search  Clear Filters

Counties	Clubs	Role
<input type="button" value=""/>	<input type="button" value=""/>	<input type="button" value=""/>

Broadcast  Customize  Displaying results 1 - 1 of 1

Last Name	First Name	Role	Primary Unit Name	Status	Approval County	Approved Date
Cathey	Misty	Volunteer	Castlegate 4-H Club	Approved	Training	8/22/2024

Displaying results 1 - 1 of 1

ENTER MEMBER'S NAME OR CRITERIA  
AND CLICK BLUE SEARCH BUTTON

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Approved Enrollments

Keyword(s) Program Age, Birthdate, Email, Address, First Name, Last Name, Preferred Name, Primary Phone  
Misty Cathey  Flagged

Search  Clear Filters

Counties	Clubs	Role
<input type="button" value=""/>	<input type="button" value=""/>	<input type="button" value=""/>

Broadcast  Customize  Displaying results 1 - 1 of 1

Last Name	First Name	Role	Primary Unit Name	Status	Approval County	Approved Date
Cathey	Misty	Volunteer	Castlegate 4-H Club	Approved	Training	8/22/2024

Displaying results 1 - 1 of 1

CLICK THE NAME AT THE BOTTOM  
OF THE SCREEN

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Clubs

Club Name	County	Volunteer Type
Castlegate 4-H Club	Brazos	

CLICK THE EDIT BUTTON IN THE  
CLUBS SECTION TO ADD A CLUB

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Edit Units

Primary	Club	Type	County	Remove
<input type="button" value="Primary"/>	Castlegate 4-H Club	Club	Brazos	<input type="button" value=""/>

Select Units

Save  Cancel

CLICK THE SELECT UNITS BUTTON

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Add Clubs

County \*  
Brazos

Youth Volunteer Role

Brazos 4-H Archery Club  
Brazos 4-H Sportsman's Club  
Brazos County 4-H Equestrian Club  
Brazos County 4-H K9 Club  
Brazos Robotics 4-H Club

Cancel

Edit Units

Primary	Club	Type	County	Remove
<input type="button" value="Primary"/>	Castlegate 4-H Club	Club	Brazos	<input type="button" value=""/>
<input type="button" value="Change to Primary"/>	Brazos 4-H Archery Club	Club	Brazos	<input type="button" value=""/>

Select Units

Save  Cancel

CLICK THE BLUE SELECT  
BUTTON BESIDE EACH CLUB TO ADD

CLICK THE BLUE SAVE  
BUTTON

REFRESH SCREEN FOR CHANGES TO LOAD