

ENROLLMENT

CREATING AN INVOICE

RECORD PAYMENT

1

Texas 4-H Youth Program

2024-2025
Program Year

Approved **Payment Due** Awaiting Review

Payment Due

Last Name	First Name	County
Reynolds	Isabel	Webb

Confirm Payments

Agche, Abigail

I understand that by confirming receipt of payment for this member, Harris county is taking responsibility for any amount owed to the state office.

I have received the following payment(s) from Abigail Ajche

<input checked="" type="checkbox"/>	\$	30.00	2/5/2025	Texas 4-H and Youth Development - Club Member Program Fee	Payment Note...

Approve Cancel

CREATE INVOICE

2

Registrations

Broadcasts

Animals

Enrollments

Events

Group Enrollment

Activities

Awards

Groups

Clubs

Screenings

Trainings

Bills

Add Bill

Invoice #	Date	Related To	County	Due	Received	Processed	Paid
235358	Sep 16, 2022	2022-2023	State Office	\$10.00	Yes	Aug 15, 2022	Yes
114383	Sep 6, 2021	2021-2022	State Office	\$10.00	Yes	May 2, 2020	Yes
114384	Sep 6, 2021	2020-2021	State Office	\$30.00	No		No
59186	Nov 25, 2020	2020-2021	State Office	\$30.00	Yes	May 1, 2020	Yes
59173	Nov 25, 2020	2020-2021	State Office	\$30.00	Yes	May 1, 2020	Yes
58137	Nov 18, 2020	2020-2021	State Office	\$25.00	Yes	May 1, 2020	Yes
57018	Nov 11, 2020	2020-2021	State Office	\$10.00	Yes	Aug 1, 2020	Yes

Create Bill

Enrollments

Create Bill From All for \$10.00 **Create Bill From Selected**

Program Year	Last Name	First Name	Amount	Primary Club	Role	Date Collected
2024-2025	McDonald	Abigail	\$10.00	Cristo Rey Boys & Girls Club	Volunteer	11/5/2024

Events

Event	Record Count	Total Amount

PRINT INVOICE AND MAIL

3

County Bill

Bill Details **Invoice** Checks Received Report

Invoice #	235358
County	State Office
Type	Enrollment
Date Created	9/16/2022
Amount Due	\$10.00
Amount Outstanding	
Program Year	2022-2023

County Name
County Mailing Address
City, State, Zip Code

Texas A&M AgriLife Extension-4HOnline
2473 TAMU
College Station, TX 77843-2473

County or Club Name
Any Street, Anytown
Tel: (001) 555-0000

DATE 1-1-2024 0001

Pay to must contain the words as shown below:

PAY TO THE ORDER OF Texas A&M AgriLife Extension \$ 110.00

One hundred and ten dollars- Must Match 0/100 DOLLARS

My Bank
Any Street, Anytown
Tel: (001) 555-5555

RE Invoice #000000 - No requirements here

John Smith First Signature Required

Ann Vogel Second Signature or note to tell us why not provided.



- [Invoicing Needs Video](#)
- [Handout 1 Payments Due](#)
- [Handout 2 Add Bill](#)
- [Handout 3 Status](#)
- [Invoicing Full Guide](#)