

<p>STEP 1</p>	<p>LOGIN TO THE FAMILY ACCOUNT</p>	
<p>STEP 2</p>	<p>CLICK THE BLUE VIEW BUTTON BESIDE THE APPROVED MEMBER'S NAME</p>	
<p>STEP 3</p>	<p>CLICK THE ANIMALS LINK ON THE LEFT SIDE NAVIGATION MENU</p>	
<p>STEP 4</p>	<p>CLICK THE ANIMAL NAME THAT HAS THE WORD INCOMPLETE BESIDE IT</p>	
<p>STEP 5</p>	<p>ANSWER ALL THE QUESTIONS AND CLICK THE BLUE NEXT BUTTON TO ADVANCE</p>	
<p>STEP 6</p>	<p>ENTER THE PAYMENT AND SUBMIT ON THE FINAL SCREEN</p>	