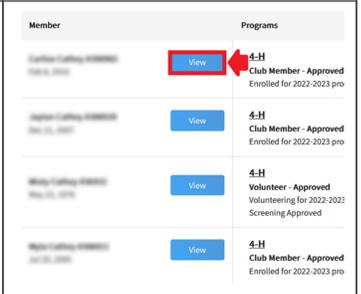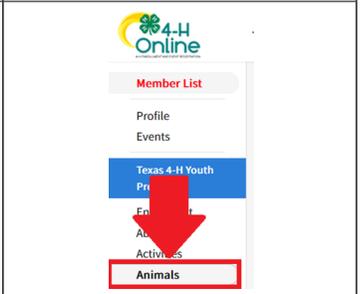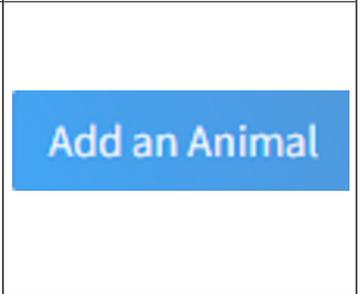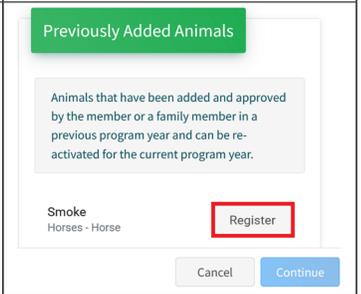## STEP 1

### LOGIN TO THE FAMILY ACCOUNT

## STEP 2

### CLICK THE BLUE VIEW BUTTON BESIDE THE APPROVED MEMBER'S NAME

## STEP 3

### CLICK THE ANIMALS LINK ON THE LEFT SIDE NAVIGATION MENU

## STEP 4

### CLICK THE BLUE ADD AN ANIMAL BUTTON

## STEP 5

### CLICK THE REGISTER BUTTON BESIDE THE ANIMAL'S NAME ON THE RIGHT SIDE OF THE POP UP MENU

## STEP 6

### CLICK THE BLUE SHOW QUESTIONS BUTTON TO ENTER THE ANIMAL INFORMATION AND SUBMIT ON FINAL SCREEN