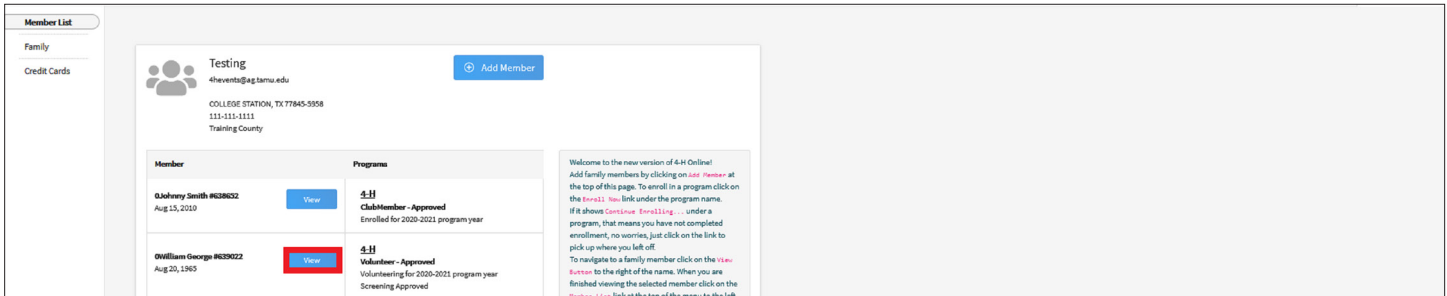
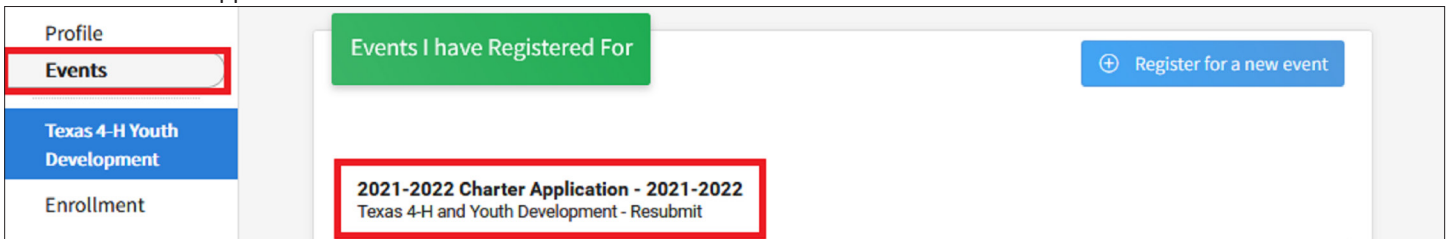


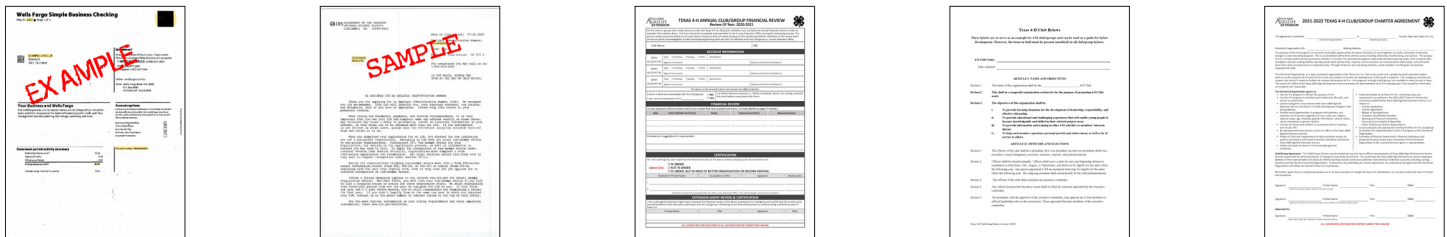
- Click the Member List link from the navigation pane on the left side of the screen.
- Click the blue View button beside the member's name.



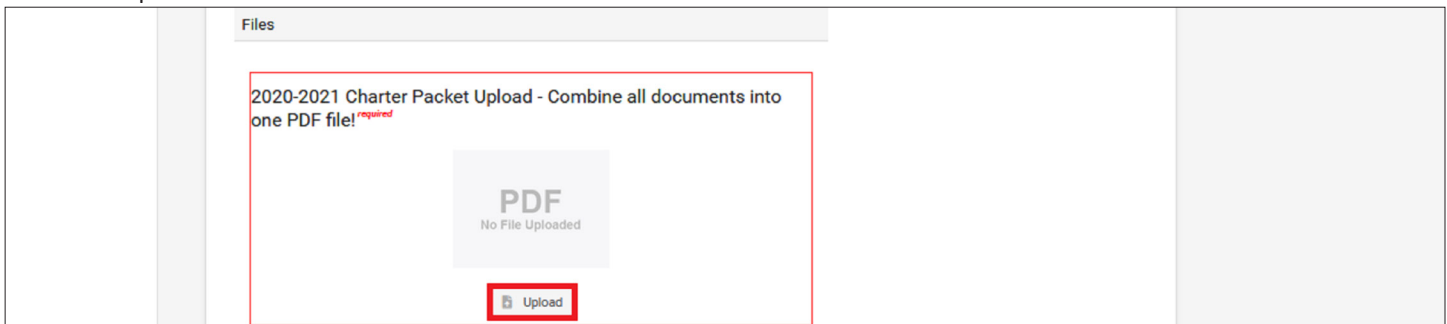
- Click the Events link from the navigation pane on the left side of the screen.
- Click the charter application that has the resubmit status beside it.



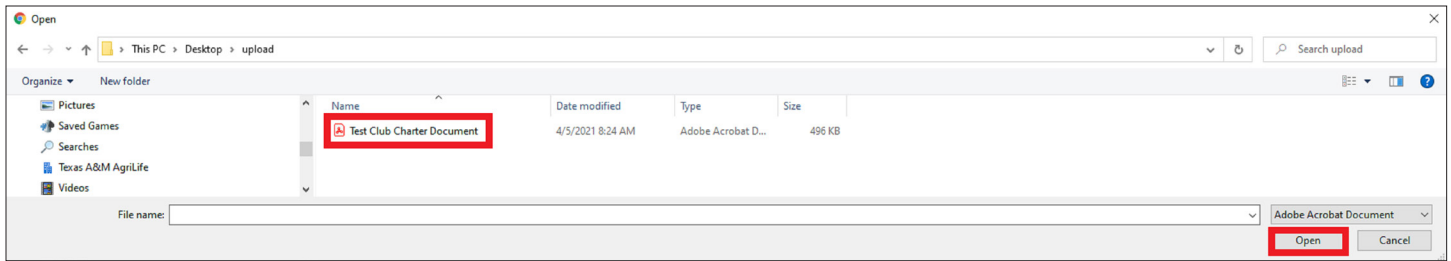
- If the issue was related to the application the changes can be made on the screen itself and then click the blue Next button.
- If the issue was related to the charter agreement, bylaws, financial review, bank statement or EIN verification then make the adjustments to that document. Combine all of the documents needed for the application into one PDF file. All documents must be submitted together in one PDF file again.



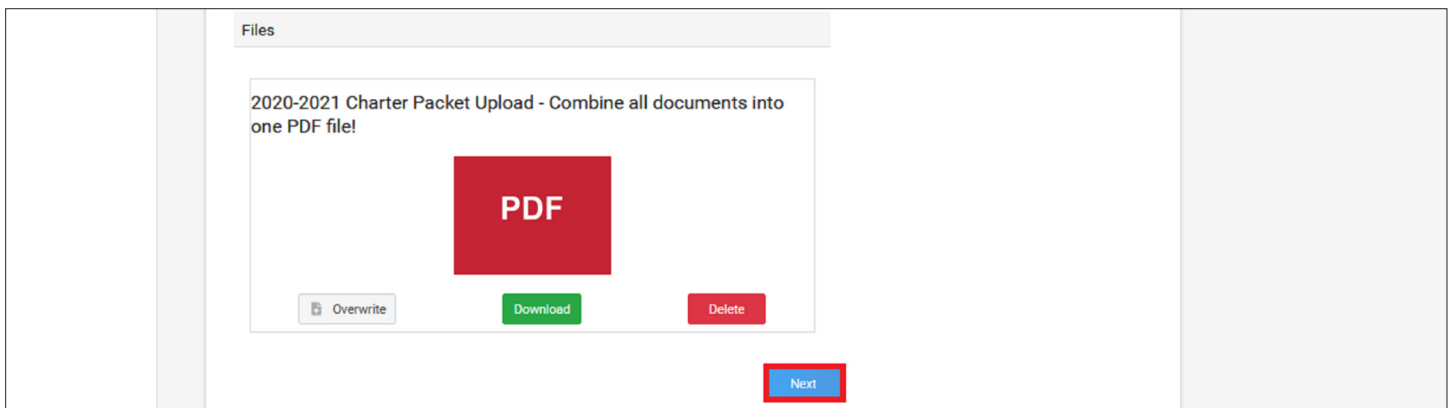
- Click the Upload button in the Files section.



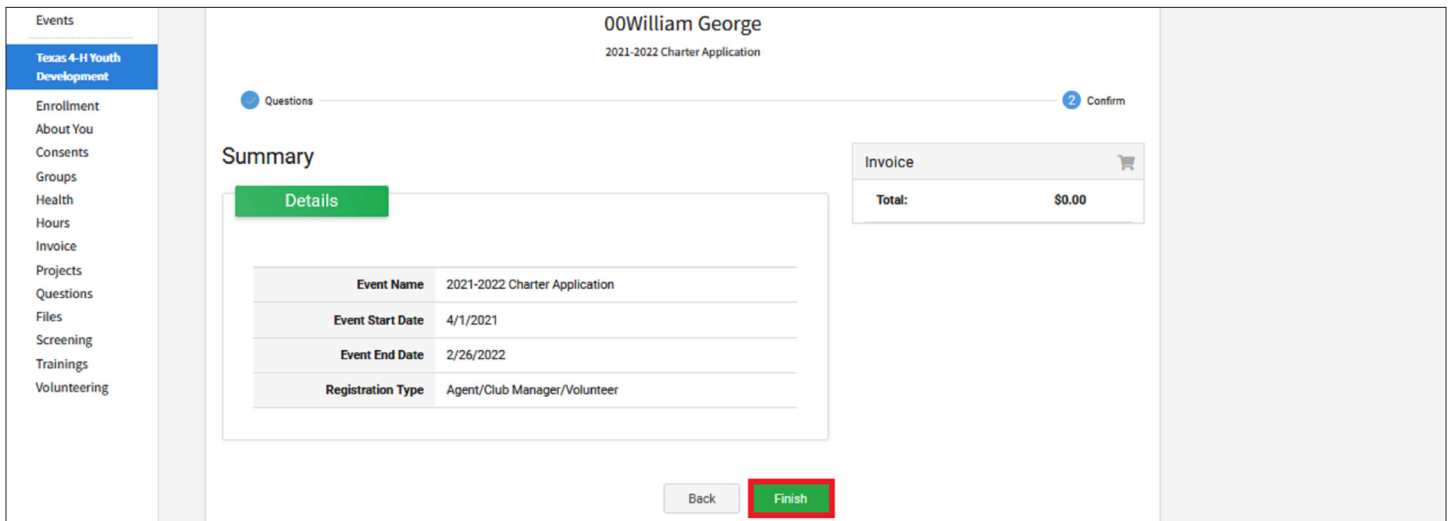
- Find the file on the computer or device and click to select it.



- Click the blue Next button.



- Click the green Finish button.



- The application will again be reviewed by the county and state office.

APPLICATION IS LOCKED AFTER IT'S SUBMITTED