texas.4honline.com
4-H Online
4-H ENROLLMENT AND EVENT REGISTRATION

TEXAS 4HONLINE FAMILY GUIDE
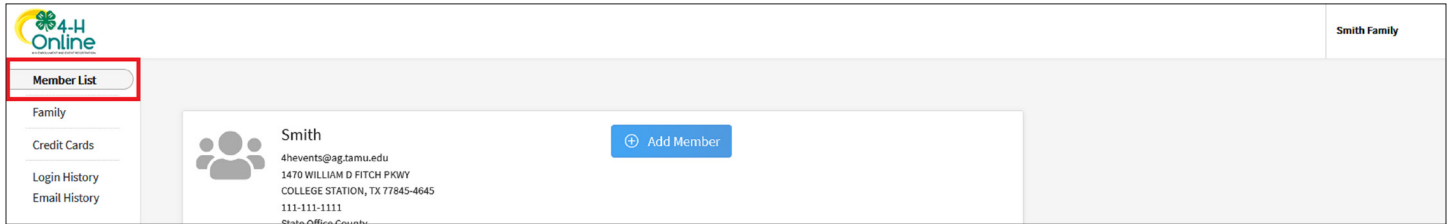**ANIMAL PAYMENT RESUBMISSION**

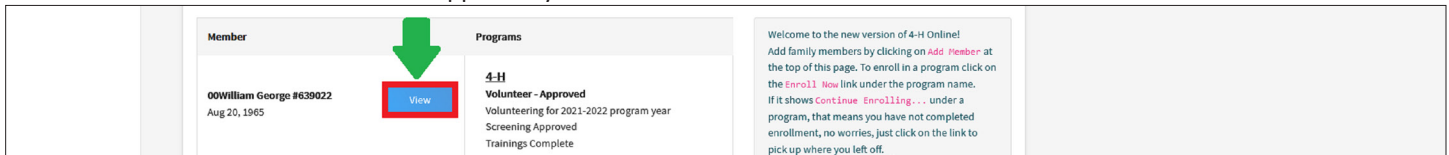**TEXAS A&M AGRILIFE EXTENSION**

THE COUNTY OFFICE CANNOT SUBMIT CREDIT CARD PAYMENTS

4HONLINE IS BEST USED IN CHROME, MOZILLA OR EDGE
THE FAMILY MUST BE LOGGED IN WITH THE FAMILY EMAIL AND FAMILY PASSWORD

ONLY CREDIT CARD PAYMENTS ARE ALLOWED FOR ANIMAL VALIDATION
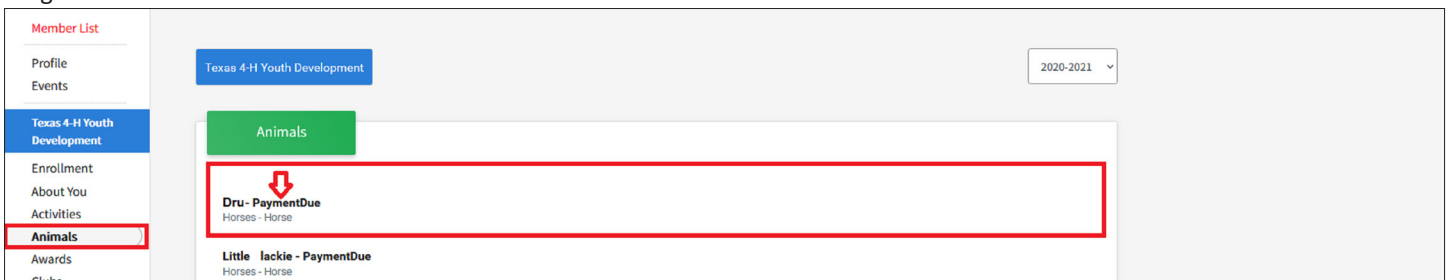**THE FAMILY MUST BE LOGGED IN TO SEE THE PAYMENT SCREEN**

• Login to the Family profile.
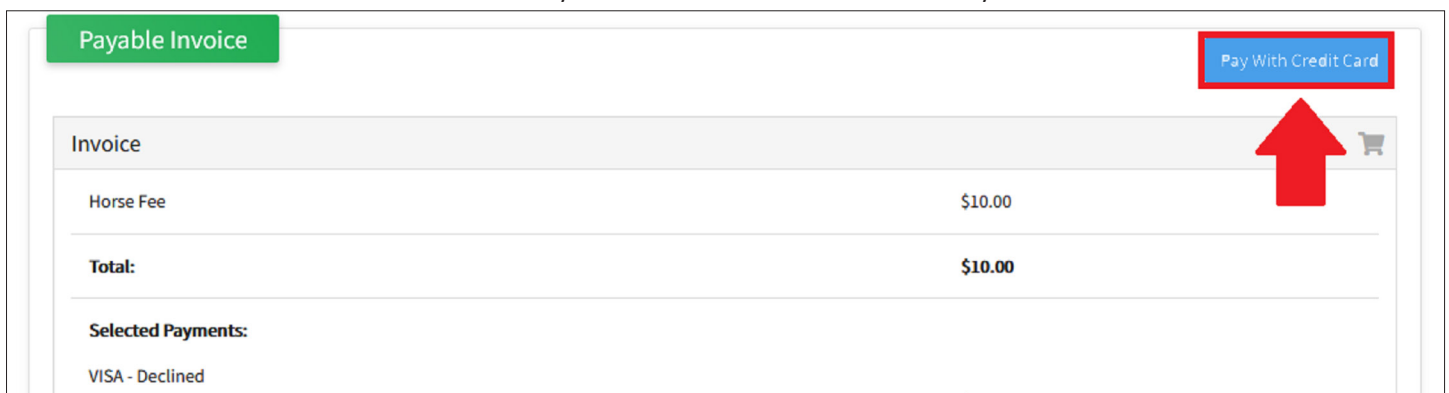• Click the Member List link from the navigation pane on the left side of the screen.

• Click the blue View button beside the approved youth club member's name.

• Click the Animals link from the navigation pane on the left side of the screen. The default program year will appear in the upper right hand side of the screen.

• Click the name of the Animal that has the Payment Due status beside it.
• Scroll down to the bottom of the screen to the Payable Invoice area and click the blue Pay With Credit Card button.

• Follow the instructions to submit the credit card payment again.

CONTINUE TO RESUBMIT PAYMENT

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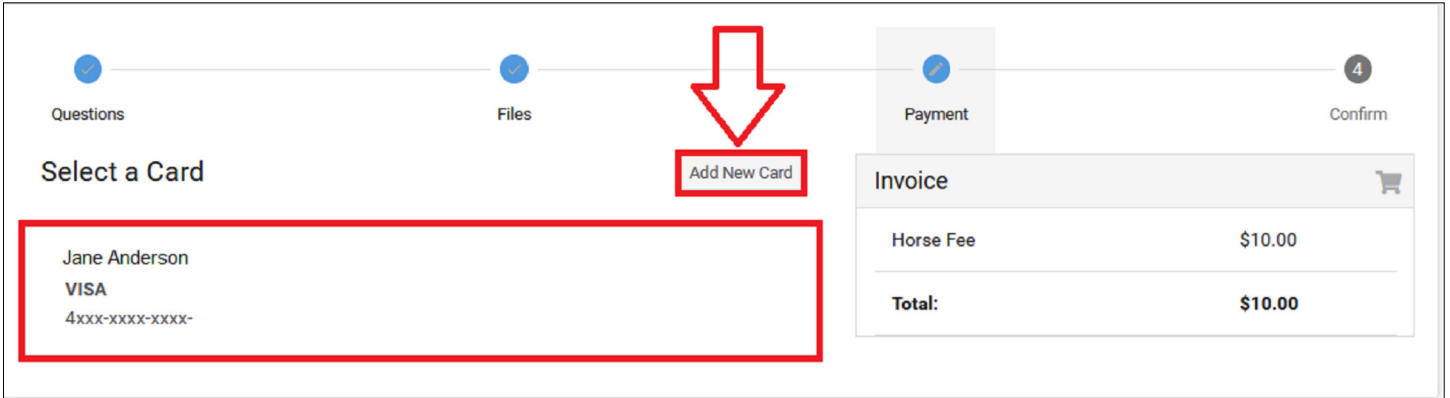
PAYMENT SELECTION

THE ONLY OPTION AVAILABLE FOR PAYMENT IS A CREDIT CARD

Credit Card - Previously Used	Credit Card - New
• Click the previously used card from the Select a Card area.	• Click the Add New Card button and enter the information.

CREDIT CARD - NEW

PAYMENT SCREEN WITHOUT BROWSER ISSUES	PAYMENT SCREEN WITH BROWSER ISSUES
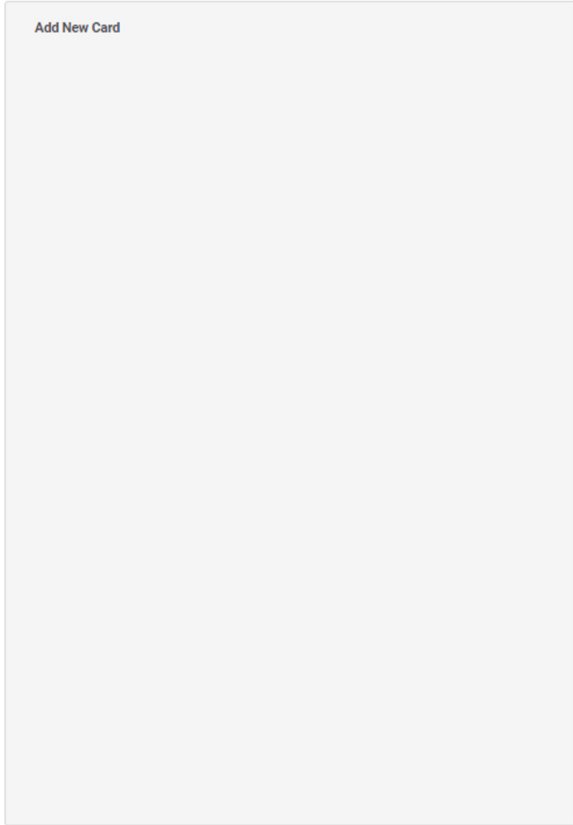
View Credit Card Tip

CONTINUE TO RESUBMIT PAYMENT

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REFUND POLICY SCREEN

- **Once a credit card has been selected the Pay By computer Terms and Conditions screen appears.**
- **Click to agree with the terms and conditions.**
- **Type the first and last names.**
- **Click the blue Next button.**

Questions — Files — 3 Payment — 4 Confirm

Selected Payment Method

Misty Cathey
MasterCard
5xxx-xxxx-xxxx-4496
01/9999

Change Payment Method

Invoice

Horse Fee	$10.00
Total:	**$10.00**

Selected Payments:

VISA - Pending
4xxx-xxxx-xxxx-1351 $10.00

Pay By Computer Terms and Conditions

PARTICIPATION FEES AND VOLUNTEER APPLICATION FEES

Participation fees are nonrefundable once the membership or application has been approved by the county office.
Once a Volunteer Application has been SUBMITTED into the system the application fee is nonrefundable.

EVENT AND ACTIVITY REGISTRATION

The general refund policy for the Texas 4-H Program is that no refunds are provided to a 4-H member or family once the registration is APPROVED. In extreme circumstances, such as death in immediate family, severe illness/accident, or cancellation of event, refunds will be provided, minus any expenses already incurred by the event/activity.
It is the decision of the event coordinator for that particular event if a refund is provided or not, with approval of Texas 4-H Youth Development Program Director. Contact Your Local County Extension Office with questions about refunds.

ANIMAL VALIDATION

All fees paid are non-refundable once an animal validation has been accepted.

○ By clicking agree, I agree and understand the pay by computer terms and conditions.

Member Name (Full Legal) *required*

First Last

Parent / Guardian Name (Full Legal) *required*

First Last

Back   Next