



- Click on the magnifying glass at the top of any manager screen.
- Type in the family's last name or email address.
- Click the family's name from the list on the left side.
- Click the blue View button.

C#4-H Online		c	⇒ ⊇ ♠
Home Settings	Member Search		Create Family
Managers Members	Smith		
Participation Registrations	Keyword(s) Pro Name, Primary Pho 00william Smith - Family	View	lear Filters

• Click the Email History link in the navigation pane on the left side of the screen.

Member List	
Family	
Events	 Smith
Credit Cards	Texas 4-H and Youth Development 4hevents@ag.tamu.edu
Login History	1470 WILLIAM D FITCH PKWY COLLEGE STATION, TX 77845-4645
Email History	
	Training County

• The login history will be displayed on the screen if the family has logged in since August 2020.

C#4-H Online							0
Member List							1
Family Events	Email History						
Credit Cards		Address	Туре	Status	Processed Date	Subject	
Login History		4hevents@ag.tamu.edu	Enrollment Sent Back	Sent	5/26/2022	Your registration for 2022 Texas 4-H Roundup - LEAD Academy has been sent back for your review	
Email History	Т	4hevents@ag.tamu.edu	Broadcast	Sent	5/23/2022	Link Fixed for Ordering Roundup T-shirts	
	L	4hevents@ag.tamu.edu	Broadcast	Sent	5/22/2022	LAST DAY TO ORDER - Texas 4-H Roundup t-shirts	

IF THERE ARE NOT ANY EMAILS LISTED THAT MEANS THE SYSTEM WAS NOT SUCCESSFUL IN SENDING IT TO THE EMAIL ADDRESS ON FILE FOR THE FAMILY/MEMBER.

TIP: REMOVING THE EMAIL ADDRESS AND ADDING IT BACK WILL TRIGGER THE SYSTEM TO TRY TO EMAIL AGAIN NEXT TIME AN ACTION IS MADE FOR THE FAMILY IN THE SYSTEM.