

## TEXAS 4HONLINE FAMILY GUIDE DUPLICATE FAMILY ACCOUNT



## When a family creates a profile 4HOnline checks the system for a duplicate account.

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Create Your Account Step 1 of 3  Select Your State resident  Select State	Create Your Account Step 1 of 3  Select Your State research  Select an Institution  Years 4 H and Youth Development	Contain You for Account of the Accou	Address	Verify Your Address  Select State  US
If the family account was succesfully set up then the Family screen will be displayed. An error screen will be displayed if there is a duplicate family account with any matching information.				
FAMILY DUPLICATE ACCOUNT ERROR MESSAGE				
Duplicate Address: Account Recovery				
	Recovery Phone: 9798451xxx  Recovery Phone: 9798451xxx  Fill in last 3 dignormal last 3 dig	gits to recover Recover		
The partial phone numbers belongs to the duplicate/existing family or one of the members in their account.				
IF THE INFORMATION BELONG	IF THE INFORM	ATION DOES N	OT BELONG TO YOU	
Type in a message in the "Enter a message to your County for your county" and click the blue Send Message Button. Include your family email address, mailing address and phone number. They can look it up and input the information for you the rest of the way.		for your county" and clude your family's r phone number. The	d click the blue S name, email addr	nessage to your County end Message Button. In- ess, mailing address and and bypass the duplicate her account.
Your email address and password was saved in the system so when the issue gets solved you can use it to log back in using this information. Click the Sign Out link and follow up with your local county office!				
	Enter a message to your County  None of these numbers belo family.			
Sign Out.				

Find your local County office: <a href="https://counties.agrilife.org/">https://counties.agrilife.org/</a>