

TEXAS 4HONLINE FAMILY GUIDE EVENT DECLINED CREDIT CARD DESIGNATING NEW PAYMENT METHOD



4HONLINE IS BEST USED IN CHROME, MOZILLA OR EDGE

Click the Member List link from the navigation pane on the left side of the screen.



Click the blue View button beside the approved member's name.



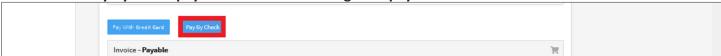
Click the Events link from the navigation pane on the left side of the screen.



Click the name of the event from the list.



Click the Pay By Check payment method to change the payment method from a credit card.



Note: The blue Pay With Credit Card button will only appear if the family is logged in with their family email address and their family password.