

## FAMILY ACCOUNT MANAGEMENT CREDIT CARD ISSUES



A credit card can only be updated during the checkout process of an horse validation, enrollment or event. Authorize. net and 4HOnline are two separate pieces to credit card processing. Authorize.net is the processor used by Texas A&M Agrilife Extension. 4HOnline does not have access and will not store credit card numbers. The Authorize.net processor can sometimes cause issues with computers and devices displaying the payment entry screen properly.

PAYMENT SCREEN WITHOUT BROWSER ISSUES		PAYMENT SCREEN WITH BROWSER ISSUES
Add New Card		Add New Card
	Card Number *	
	Exp. Date *	
	Card Code	
	Billing Address	
	First Name	
	Last Name	
	USA -	
	Zip	
	Street Address	
	City	
	State	
	Phone Number	
	Company	
	SAVE	

## **CREDIT CARD TIPS FOR PAYMENT SCREEN SUCCESS**

- Chrome, Mozilla and Edge are successful on the payment screen. If one browser is not working try a different one.
- Refresh or reload the payment screen and go back through the screens to try again. (google the browser for instructions)
- Close all tabs and restart the browser and also the computer or device.
- Sign out, clear the cache and cookies of the browser. (google the browser for instructions)
- Adjust the popup blockers and security settings to allow the screen to display (google the browser for instructions)
- Certain firewalls can cause the payment screens to function improperly. There are firewall issues using computers at work locations especially in the ISDs and certain companies.
- The credit card expiration date is not needed by the processor so the system records it as 9999 initially. This is not an issue with the payment processing.
- If there is a duplicate credit card profile error it can only be cleared out by the State 4-H Office. <u>Click here to submit a form</u> and allow 2 business days for it to be cleared. This can occur when the credit card has been put in and out of the processor too many times. The credit card only needs to be added one time so it can be used for future purchases.

We are sorry you are having issues on the payment screen. Computers and browsers are all different so we hope one of these fixes work for you. Visit with the local county extension office to make plans to use their computer if needed.